

PAWNEE PUBLIC LIBRARY

Board of Trustees Meeting

September 9, 2008

Call to Order

- Board President Floyd Church called the meeting to order at 7:00 p.m.
- Trustees in attendance: (Church), Cynthia Kramer, Janet Thomas, Donna Hasse, Dan Vickers, Sue Masters and Andrew Hackethal
- Also present: Library Director Bennett Bess

Visitor Recognition/Comments

- No visitors present

Presentation of Minutes

- Minutes of August 12, 2008 were presented for review and approval.
Motion made by Trustee Masters to approve the August 12, 2008 minutes as presented.
Second by Trustee Vickers
Voice Vote Taken: Ayes-7 Nays-0
Motion Carried (7-0)
- Secretary Kramer reminded Trustees Masters and Hasse that their term of office expires 2009. To continue to serve as trustees they would have to seek re-election during the April 2009 Consolidated Election.

Presentation of Treasurer's Report

- Treasurer's reports for the months of July and August 2008 were presented for review and approval. Because one of the library's Certificate of Deposits came due 8/28/08, Treasurer Thomas also presented information to the board regarding CD rates. She provided a list of financial institutions, including rates and terms for both Pawnee banks, United Community Bank and First National as well as Marine Bank, National City, Illinois National and Williamsville-Chatham
Motion made by Trustee Kramer to purchase CD through National City.
Second by Trustee Hasse
Voice Vote Taken: Ayes-7, Nays-0
Motion Carried (7-0)
Motion made by Trustee Danny Vickers to invest in a \$15,000 Certificate of Deposit, (\$5,000 from due CD and \$10,000 from reduction of Money Market Account due to very low interest rate) with National City at a rate of 4% for 13 mos.
Second by Trustee Masters
Voice Vote Taken: Ayes-7, Nays-0
Motion Carried (7-0)
Motion made by Trustee Hasse to approve the Treasurer's Reports for July 2008 and August 2008 as presented.
Second by Trustee Vickers
Voice Vote Taken: Ayes-7, Nays-0
Motion Carried (7-0)

Presentation of Library Summary and Director's Report

- Director Bess sadly informed trustees that former Library Board member and Treasurer Ralph Berry passed away. Mr. Berry served for many years on the board. Bess noted that he was such a gentle figure and a fine man.
- For the second month in a row, circulation topped out at or over 1600
- The library received a \$300 gift from Kay Wilson for the purchase of Illinois Agricultural books. Ms. Wilson personally selected several of the books.
- The names of Kay Wilson and Mary Turvey have been added to the donor plaque located near the front entry of the library.
- Twinkles the Clown will perform at the library on October 4, 2008 at 10:30 a.m.
- Ollie DePriest and the DePriest Marionettes will perform either the 21 or 28 of October, depending on an open date, for the annual Little Readers Halloween Party.
- Now that we are using the first floor of the Bowsler Building, more commonly referred to as the Annex, Director Bess checked with the village regarding insurance. He noted liability is grandfathered in, as such coverage is as follows: Annex content - \$100,000; building - \$100,000; Main content - \$300,000+ and building - \$420,000

- Regarding the library hosting the Small Pubs meeting and luncheon on October 24, 2008 Director Bess said he would like to have someone, possibly Tom Simpson, take a look at the front entry area of the Annex to see if some inexpensive cosmetic work could be done to improve the looks of the area, especially the location of the window air conditioning units and the area near the sink unit.

Unfinished Business

- During the August 8 board meeting trustees voted to purchase four (4) new large folding tables from Sam's in an amount not to exceed \$350. The tables were purchased at a total cost of \$299.
- The new computer is up and running, however, the library had to have Bee Consulting and Computer Systems from Auburn come in work out a problem with the router. The fee is \$90. Bee also submitted a Computer System Proposal that included four new patron computers, security software for all library computers (9 licenses) memory upgrade and reload of circulation and search computers for a proposal total of \$4,937.00. Trustees tabled the discussion regarding purchasing new patron computers until a later date or until at least two other proposals or estimates are received.

New Business

- None

Motion to Adjourn

Motion made by Trustee Kramer to adjourn the meeting

Second by Trustee Hasse

Voice Vote Taken: Ayes-7, Nays-0

Motion Carried (7-0)

The meeting adjourned at 7:50 p.m. on Tuesday, September 9, 2008. The next scheduled meeting is Tuesday, October 14, 2008 at 7:00 p.m. in the Pawnee Public Library Community Room.

Submitted

Cynthia S. Kramer
Secretary