

## PAWNEE PUBLIC LIBRARY

Board of Trustees Meeting

October 14, 2008

### Call to Order

- Board President Floyd Church called the meeting to order at 7:00 p.m.
- Trustees in attendance: (Church), Donna Hasse, Jan Thomas, Cynthia Kramer, Andrew Hackethal, Sue Masters, Dan Vickers
- Also present: Library Director Bennett Bess

### Visitor Recognition/Comments

- No visitors present

### Presentation of Minutes

- Minutes of September 9, 2008 were presented for review and approval.  
Motion made by Trustee Thomas to approve the September 9, 2008 minutes as presented.  
Second by Trustee Hackethal  
Voice Vote Taken: Ayes-7 Nays-0  
Motion Carried (7-0)

### Presentation of Treasurer's Report

- Treasurer's report for the month of September 2008 was presented for review and approval.  
Motion made by Trustee Hasse to approve the Treasurer's Report for September 2008 as presented.  
Second by Trustee Vickers  
Voice Vote Taken: Ayes-7, Nays-0  
Motion Carried (7-0)

### Presentation of Library Summary and Director's Report

- Regarding the work to improve the look of the Annex front entry area, Tom Simpson removed air conditioning unit and installed new dry wall. Simpson's fee for labor and materials was \$227. Trustee Dan Vickers painted the refurbished area. Volunteer James Lefferts removed the mirrored backing from the east wall. Neighboring merchant Bart Fontana permitted the library use of his dumpster for debris. Trustees discussed dry walling the east wall.
- Ollie DePriest and the DePriest Marionettes will perform at the library for the children's Halloween party Oct. 28. Elsie the Christmas Elf will perform at the library Dec. 6.
- Three out of four patron computers have broken down.
- The library received several furnishing donations for the annex including a framed print, sofa and two chairs. Trustees left the decision up to Director Bess to determine use.
- Director Bess discussed the need for more shelving for the annex area.

### Unfinished Business

- Motion made by Trustee Thomas to have Tom Simpson dry wall the east wall of the annex (area of mirror removal) with the cost for labor and materials not to exceed \$500.  
Second by Trustee Vickers  
Voice Vote Taken: Ayes-7, Nays-0  
Motion Carried (7-0)
- Trustee Hackethal informed trustees the library had an alternative regarding purchase of patron computers. The library could purchase refurbished Dells with XP Professional from BLH Computers, Lake Town Shopping Center, Springfield. Trustees discussed the option to try a refurbished unit.  
Motion made by Trustee Vickers to spend up to, but not exceed \$200 to purchase one (1) refurbished Dell computer from BLH, Springfield.  
Second by Trustee Thomas  
Voice Vote Taken: Ayes-7, Nays-0  
Motion Carried (7-0)  
Motion made by Trustee Thomas to spend \$1600 from the Special Account to purchase four (4) 7ft. book shelves with recessed metal strips from the Illinois Department of Corrections.  
Second by Trustee Hasse  
Voice Vote Taken: Ayes-7, Nays-0  
Motion Carried (7-0)

**New Business**

- None

**Motion to Adjourn**

Motion made by Trustee Hackethal to adjourn the meeting

Second by Trustee Vickers

Voice Vote Taken: Ayes-7, Nays-0

Motion Carried (7-0)

The meeting adjourned at 7:30 p.m. on Tuesday, October 14, 2008. The next scheduled meeting is Tuesday, November 11, 2008 at 7:00 p.m. in the Pawnee Public Library Annex.

Submitted

Cynthia S. Kramer  
Secretary