

## **PAWNEE PUBLIC LIBRARY**

Board of Trustees Meeting

March 11, 2008

### **Call to Order**

- Board President Floyd Church called the meeting to order at 7:00 p.m.
- Trustees in attendance: (Church), Janet Thomas, Cynthia Kramer, Donna Hasse, Dan Vickers, Andrew Hackethal
- Trustee/s absent: Sue Masters
- Also present: Library Director Bennett Bess

### **Presentation of Minutes**

- Minutes of February 12, 2008 were presented for review and approval.  
**Motion** made by Trustee Hackethal to approve February 12, 2008 minutes as presented  
Second by Trustee Vickers  
Voice Vote Taken: Ayes-6, Nays-0  
Motion Carried (6-0)

### **Presentation of Treasurer's Report**

- Budget Comparison Report for February 2008 was presented for review and approval.  
**Motion** made by Trustee Kramer to approve the February 2008 Budget Comparison Report as presented.  
Second by Trustee Hasse  
Voice Vote Taken: Ayes-6, Nays-0  
Motion Carried (6-0)
- Treasurer Thomas noted that \$3500 budgeted for insurance the 2007-2008 fiscal year. However, she will not know the premium amount until the end of the year, as the library receives insurance through the village. Coverage includes; \$410,000 – building, \$320,000 – contents and \$104,977 – annex.
- Treasurer Thomas notes balance at end of February is \$16,395.36 and that the library may run out of money before end of fiscal year, April 30, 2008.

### **Presentation of Library Summary and Director's Report**

- Director Bess notes that the library shortly will have 40,000 books in its collection. Looking at insurance coverage regarding content results in only \$8.00 apiece (books) to replace, while noting that hardbacks cost between \$40 and \$50 apiece. He also notes the library has about \$40,000 in furnishings and that does not include computers. It was noted also that the library does not have a sprinkler system nor is the library tied into an alarm system.
- Regarding the Pawnee Public Library Web Site, Andy has put all of the library's collection on the web site. The Rolling Prairie News even included a hot link to the Pawnee Web Site.
- Small Pubs meet four times a year. We hosted a meeting when the library first moved to the new building, spending about \$150 for food items from Olive Garden. It will be the library's turn again soon to host a Small Pubs meeting. Director Bess stated he would like to do so October 24 and be able to expend between \$150 and \$200 for food. Board President Church suggested Bennett speak with Bart Fontana of Horse Creek Deli and Bakery about providing a quote for food service as Horse Creek Deli is located next door.

- The library's last Guest Speaker program of the season was cancelled due to snow. Carl and Roberta Volkman, authors of books about Springfield city history have been rescheduled for March 25 at 7 p.m.

#### **Unfinished Business**

- Regarding the front windows of the library annex, trustees decided they would like Librarian Jodie McHatten to continue dressing the windows, by theme or season, possibly four times a year.

#### **New Business**

- There is a leak in the roof of the annex building, called Meyer Roofing. Roof is solid and intact, will try to seal seams once there is dry weather.

#### **Motion to Adjourn**

Motion made by Trustee Hackethal to adjourn the meeting

Second by Trustee Kramer

Voice Vote Taken: Ayes-6, Nays-0

Motion Carried (6-0)

The meeting adjourned at 7:27 p.m. on Tuesday, March 11, 2008

The next scheduled meeting is Tuesday, April 8, 2008 at 7:00 p.m. in the Pawnee Public Library Community Room.

Submitted by

Cynthia S. Kramer  
Secretary