

PAWNEE PUBLIC LIBRARY

Board of Trustees Meeting

January 8, 2008

Call to Order

- Board President Floyd Church called the meeting to order at 7:00 p.m.
- Trustees in attendance: (Church), Janet Thomas, Cynthia Kramer, Donna Hasse, Dan Vickers, Andrew Hackethal and Sue Masters
- Trustee/s absent: None
- Also present: Library Director Bennett Bess

Presentation of Minutes

- Minutes of November 13, 2007, were presented for review and approval.
Motion made by Trustee Thomas to approve November 13, 2007 minutes as presented
Second by Trustee Vickers
Voice Vote Taken: Ayes-7, Nays-0
Motion Carried (7-0)

Presentation of Treasurer's Report

- Budget Comparison Report for January 2008 was presented for review and approval.
Motion made by Trustee Vickers to approve the January 2008 Budget Comparison Report as presented.
Second by Trustee Hasse
Voice Vote Taken: Ayes-7, Nays-0
Motion Carried (7-0)
- Treasurer Thomas noted the library is approaching the end of its budget year, April 30, 2008. There is about \$25,000 left of tax dollars, things will be tight through the end of the fiscal year. The board may have to borrow from Maintenance or the Special Account in order to meet payroll, pay electric and insurance. We are looking at \$4000 to meet the above-mentioned bills.
- The Budget Committee consisting of Director Bennett Bess, Board President Floyd Church and Treasurer Janet Thomas will meet following adjournment of the board meeting this date. Proposed Operating Budget for the library for the fiscal year beginning May 1, 2008 and ending April 30, 2009 may be available for trustees' first review at the February 12, 2008 board meeting.

Presentation of Library Summary and Director's Report

- Lonnie Winn checked furnaces noting old furnace in Bowsher Building (library annex) is safe but not very efficient. The air conditioners in the ground floor are old and cracked. Director Bess has been running the furnace at 50 degrees. He states it seems warm enough and the gas and electric bill is small. The dehumidifiers are still running in the basement of the building, which seems dry. He asked if the dehumidifiers should continue to run with President Church replying yes.
- Chad Brenden winterized the building, blew out the pipes. He has yet to send a bill.

- Regarding lighting, seven different ballasts have burned out over the past four years. Received a recommendation from Librarian Terry Thompson regarding Herman Electrical Installations from Springfield, ballasts could be replaced for \$450. Director Bess also contacted Rettberg's, which gave an estimate of \$600. Bess stated since that time ballast burned out for a total of eight.
- Lois Jazo gave the library \$500 in memory of Larry Jazo. She requested that non-fiction children's book be purchased. The library also received an anonymous \$500 donation towards a carpet fund for the Bowsher Building.

Unfinished Business

- Trustee Hasse stated she received many nice comments regarding the decorated library annex windows for the holiday season. Librarian Jodi McHatten decorated the windows for Christmas.
- The library also received many nice comments about its new web site, designed and maintained by Trustee Hackethal.

New Business

- President Church brought up the subject of purchasing carpet for the first floor area, to the stairs only, for the closed stack area of the library annex since the library received a donation towards the purchase. The subject brought forth a discussion of what should be done and when regarding the annex building. Rather than continue a lengthy discussion, Trustee Thomas suggested all trustees bring ideas or suggestions to the February 12 board meeting.
Motion made by Trustee Thomas to have Herman Electrical Installation of Springfield replace nine (9) ballasts at a cost of approximately \$50 each.
 Second by Trustee Hasse
 Voice Vote Taken: Ayes-7, Nays-0
 Motion Carried (7-0)

Motion to Adjourn

- Motion was made by Trustee Thomas to adjourn the meeting
 Second by Trustee Church
 Voice Vote Taken: Ayes-7, Nays-0
 Motion Carried (7-0)
 The meeting adjourned at 7:52 p.m. on Tuesday, January 8, 2008
 The next scheduled meeting is Tuesday, February 12, 2008 at 7:00 p.m. in the Pawnee Public Library Community Room.

Submitted by

Cynthia S. Kramer
 Secretary