

PAWNEE PUBLIC LIBRARY

Board of Trustees Meeting

February 12, 2008

Call to Order

- Board President Floyd Church called the meeting to order at 7:00 p.m.
- Trustees in attendance: (Church), Janet Thomas, Donna Hasse, Dan Vickers, Andrew Hackethal and Sue Masters
- Trustee/s absent: None
- Trustee Kramer arrived at 7:05 p.m.
- Also present: Library Director Bennett Bess

Presentation of Minutes

- Minutes of January 8, 2008 were presented for review and approval.
Motion made by Trustee Thomas to approve January 8, 2008 minutes as presented
Second by Trustee Masters
Voice Vote Taken: Ayes-7, Nays-0
Motion Carried (7-0)

Presentation of Treasurer's Report

- Budget Comparison Report for January 2008 was presented for review and approval.
Motion made by Trustee Hasse to approve the January 2008 Budget Comparison Report as presented.
Second by Trustee Masters
Voice Vote Taken: Ayes-7, Nays-0
Motion Carried (7-0)
- Trustee discussed amending the budget by moving funds from one or several line items to the following line item, Building Maintenance, in order to cover costs associated with mold remediation and the purchase and installation of the fire doors between library proper and the annex (Bowsher Building).
- Trustee Hackethal had several questions regarding insurance and coverage. Treasurer Janet Thomas did not have that information with her but stated she would have it available at the March 11 board meeting.
- Trustee Dan Vickers had several questions regarding the Special Account (non-tax monies). He suggested that monetary gifts be placed in a separate account and be drawn from that account to purchase items for the library as designated or requested by the individual or group making the donation. Trustees approved the request.

Presentation of Library Summary and Director's Report

- The library has yet to receive a bill from Chas Brenden for building winterization.
- Regarding lighting, ten ballasts have been replaced. The bill from Herman Electrical Installations came in under estimate, at \$411
- The library had more books than ever checked out this period, 1563
- A photo of the library, the area of the brick wall and sofa appeared on Web Junction, an online community for library staff.
- Carl and Roberta Volkman, authors of *Springfield's Sculptures, Monuments and Plaques*, will be at the library March 4, at 7 p.m. This will be the last session of the Guest Speaker Program for the season.

Unfinished Business

Motion made by Trustee Thomas to amend the Operating Budget for the Pawnee Public Library beginning May 1, 2007 and ending April 30, 2008, by moving \$5000 from line item Building Mortgage and the balance amount of \$3,556.40 from line item Special Account to line item Building Maintenance to balance the budget and cover costs associated with mold remediation and the purchase and installation of the fire doors between the library proper and the annex.

Second by Trustee Hackethal

Voice Vote Taken: Ayes-7, Nays-0

Motion Carried (7-0)

Motion made by Trustee Hackethal to approve resolution for appropriation and annual tax levy

Second by Trustee Hasse

Voice Vote Taken: Ayes-7, Nays-0

Motion Carried (7-0)

Motion made by Trustee Kramer to approve Working Budget for the Pawnee Public Library, Pawnee, Illinois, for the fiscal year beginning May 1, 2008 and ending April 30, 2009

Second by Trustee Hasse

Voice Vote Taken: Ayes-7, Nays-0

Motion Carried (7-0)

New Business

- None

Motion to Adjourn

Motion made by Trustee Vickers to adjourn the meeting

Second by Trustee Kramer

Voice Vote Taken: Ayes-7, Nays-0

Motion Carried (7-0)

The meeting adjourned at 9:10 p.m. on Tuesday, February 12, 2008

The next scheduled meeting is Tuesday, March 11, 2008 at 7:00 p.m. in the Pawnee Public Library Community Room.

Submitted by

Cynthia S. Kramer
Secretary