

PAWNEE PUBLIC LIBRARY

Board of Trustees Meeting

August 12, 2008

Call to Order

- Board President Floyd Church called the meeting to order at 7:00 p.m.
- Trustees in attendance: (Church), Cynthia Kramer, Donna Hasse, Dan Vickers, Sue Masters and Andrew Hackethal
- Trustee/s Absent: Janet Thomas
- Also present: Library Director Bennett Bess

Visitor Recognition/Comments

- No visitors present

Presentation of Minutes

- Minutes of July 8, 2008 were presented for review and approval.
Motion made by Trustee Hackethal to approve the July 8, 2008 minutes as presented.
Second by Trustee Vickers
Voice Vote Taken: Ayes-6 Nays-0
Motion Carried (6-0)

Presentation of Treasurer's Report

- No report given due to absence of the treasurer, however, trustees noted that a library Certificate of Deposit comes due August 28. The board will discuss reinvesting the CD at the September 9 board meeting.

Presentation of Library Summary and Director's Report

- Circulation record was broken once again, total circulation for the month of July was 1692
- At some point, the library will have to address the heating/cooling inefficiency of the Bowsler building, now referred to as the "annex."
- The Director commends Dan Vickers for all the work he did on the roof of the Bowsler building and for the preparation of the annex floor for the installation of carpeting.
- Mary Turvey passed away. The Director noted that she was a long serving former board member. The family and friends presented the library with an \$861 memorial gift. The Director stated that the staff would like to purchase a book rebinder; it is needed and would be used to repair/maintain the library's collection. Direction Bess spoke to the Turvey family and they thought it to be a good idea and appreciated the fact the library would use the gift for something the library really needed and could use.
Motion made by Trustee Hasse to purchase a book rebinder from Cover 1 for \$985.00with payment to be made by Turvey donation and \$130 from the non-tax fund.
Second by Trustee Kramer
Voice Vote Taken: Ayes -6, Nays-0
Motion Carried (6-0)
- Director Bess received request for a donation from Habitat for Humanity. Trustees tabled the request until the September meeting.
- Now that the library is using the first floor of the Bowsler Building/Annex for closed stack and additional meeting space, Director Bess is concerned about insurance coverage. He stated he would check with Glenn Smith, Village of Pawnee regarding Municipal League coverage.
- Down payment has been made for Ladage computer table
- IDOC (Illinois Department of Corrections) as started construction of the new book cases
- Director Bess give brief history of the library housing internet service equipment, first Family Net and then Susan Hanson Felch. He notes that over the years of the agreement, the library has received approximately \$70,000 and free Internet service. While the library still receives free internet service, the monthly donation has decreased significantly due to dial-up service only being offered to Pawnee customers. He commends Trustee Cynthia Kramer (initially bringing Family Net to the library) and Susan Hanson for supporting public libraries.
- Approximately 40 people attend the U.S. Post Office program for Ebay offered at the library.
- The new computer for Terry Ladage arrived and is up and running. Trustee Andrew Hackethal who selected the computer to fill current and future needs was able to solve one of the biggest problems associated with purchasing a new computer, that software and peripherals often have to be replaced. However, Hackethal was able to purchase a new computer with Windows XP as its operating system.

The cost of the computer exceeded the board-approved amount for expenditure by \$232. The computer was purchased from Bee Consultants of Auburn, IL.

Motion made by Trustee Vickers to approve payment of \$232 to Bee Consultants of Auburn.

Second by Trustee Hasse

Voice Vote Taken: Aye-6, Nays-0

Motion Carried (6-0)

- Trustee Hackethal is seeking estimates to purchase new patron computers for the library.

Unfinished Business

Motion made by Trustee Hasse to approve Resolution 08-01, that the Pawnee Public Library will comply with the Illinois Prevailing Wage Act under Pawnee Village Ordinance 08-09.

Second by Trustee Vickers

Voice Vote Taken: Ayes-6, Nays-0

Motion Carried (6-0)

New Business

- Director Bess questioned whether the library should purchase several more large folding tables to be used in the annex since the area can no be used for meetings. The Rolling Prairie Small Public Library group will meet at the Pawnee Public Library in October.

Motion made by Trustee Hasse to purchase four (4) large folding tables from Sam's at a cost not to exceed \$350.

Second by Trustee Masters

Voice Vote Taken: Ayes-6, Nays-0

Motion made by Trustee Hackethal to give across the board pay raises of .50 an hour to employees including Nancy Simpson and .25 per hour for substitute Suzette Starr.

Second by Trustee Vickers

Voice Vote Taken: Ayes-6, Nays-0

Motion Carried (6-0)

Motion to Adjourn

Motion made by Trustee Hasse to adjourn the meeting

Second by Trustee Hackethal

Voice Vote Taken: Ayes-6, Nays-0

Motion Carried (6-0)

The meeting adjourned at 8:30 p.m. on Tuesday, August 12, 2008. The next scheduled meeting is Tuesday, September 9 at 7:00 p.m. in the Pawnee Public Library Community Room.

Submitted

Cynthia S. Kramer
Secretary